

FREMONT BOARD OF SELECTMEN**08 JUNE 2006****APPROVED 06/15/2006**

At 5:50 pm Selectmen met at the Fremont Safety Complex to attend the beginning of the 2006 DARE Graduation to be held in the gymnasium at Ellis School. They left after the introductions and opening of their program, when students went outside for a demonstration.

Selectmen returned to the Town Hall and to public session at 6:35 pm.

OLD BUSINESS

1. Selectmen reviewed the minutes for 01 June 2006. Motion was made by Bolduc to approve them as written. Gates seconded and the vote was unanimously approved 3-0.

Dick Heselton came into the meeting at 6:40 pm.

Selectmen discussed with Chief Heselton the fuel expenses incurred during the flood, given the Rowe's Gas station being paid on this weeks vendor manifest. It was noted that one member charged more than the \$50 limit, and the Board asked that member to reimburse the difference to the Town so that it was fair to everyone who had done it.

NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$23,040.94. It was approved and signed by all members.

2. With the date confirmed by the Road Agent and Selectmen, Fall Bulky will be held on Saturday September 23, 2006. Carlson will move ahead with a bid RFP for dumpsters.

3. Selectmen signed a \$2,500,000 Tax Anticipation Note letter of credit in all designated areas. This has been approved by Town Counsel and signed by the Treasurer. The note is to be drawn down as needed (which saves the Town money) in minimum installments of \$100,000 and the interest rate is 4.10%.

4. Selectmen reviewed a resignation letter from Kevin Herrmann from the Fremont Planning Board, which was dated June 4 and sent by email. The Board accepted this letter with regret and signed a return letter to Herrmann.

5. Trudie Butler on behalf of the Universalist Society submitted a request to use the Old Meetinghouse for the Old Home Day Service on Sunday August 20, 2006. Selectmen approved this as requested and did not charge any fee.

6. Intent to Excavate	03-037	John Wilder / Coopers Corner LLC
APPROVED		

7. Intent to Cut	01-082	Stephen Bassett / Heritage Farm Trust
APPROVED		

At 7:00 pm Department representatives Dick Heselton, Lisa Maffei, and Chris Braid were present. Motion was made to enter non-public session to discuss a personnel matter pursuant to NH RSA 91-A 3 II (c) by Gates. Bolduc seconded and the vote was unanimously approved.

Chief Heselton reported on the EMD Search Committee interviews from Tuesday night and provided the Board with information on each of the candidates.

At 7:10 pm motion was made by Gates and seconded by Bolduc to return to public session. The vote was unanimously approved 3-0. The Selectmen will interview the suggested candidate, hopefully early in the evening at next weeks meeting.

Selectmen thanked Heselton and Maffei for their time serving on the Committee. Chief Janvrin was unable to be here, but had also been an important participant in the interview process.

Heselton said he had been irritated last week by the Selectmen's questions regarding the merger, but that they had continued to work on the draft work plan.

Three Chief Fire Department officers (Turner, Butler & Roy) will meet with 3 people designated by Maffei to represent the Rescue Squad; to begin working on the Points and LOSAP programs and how to put them together.

Heselton read from some information on the work task groups that have begun to be discussed. The Chief does not feel these should be "committees" but assigned task groups to work through different aspects of the combination process.

Heselton thinks there is not much more to do until the LOSAP and points group get together. The next task to that is working on the 2007 budget process. At this time, Heselton believes that for 2007 independent budgets will be done, but merged; and for 2008, a fully integrated budget.

Elected officers and members of the associations will also meet to look at both associations. There should be a task group to look at a standardized dress code and formal wear. It is thought that the Rescue Squad should be offered the same Class A dress uniform as the Fire Department has just purchased.

Another process (task) will be to review all of the existing tasks and make recommendations for additional tasks and how they will be handled. This will include task assignments associated with each division, EMS and Fire; and development of a top set of key operating protocols.

Heselton said that he would report back next week if there had been further progress.

Heselton indicated that he had received a call today from Colonel Booth about the radios that were requested on behalf of Fremont Rescue. Someone had made contact with the State of NH and said that fire and rescue were now combined, and it had put a halt on the process. Maffei called back much later in the night to say that she had received the letter and it looked as though it had been forwarded.

Heselton reported on the Taunton weather report from this afternoon. It is predicted a couple more inches of rain will fall with a storm system Friday night and Saturday; and in response to a question, said that the dam still looked good.

It was announced that Field Day has been postponed to Monday June 12, 2006. All volunteers who are still available that day are welcomed to help.

Maffei said she had talked with Kyle and Vickie Murdock, and they have moved from Fremont, at least temporarily. She has asked them for equipment back, and has been told that it will be back by the end of next week. Maffei needs the equipment for two new members who are becoming certified.

Maffei said that Braid and she would like to work on the website editing program. Brett Hunter has also been given the go-ahead by Chief Heselton. The specifications and contact information will be forwarded

FREMONT BOARD OF SELECTMEN**08 JUNE 2006**

to them. Later in the evening there was follow-up discussion to include formalizing the existing "rules" for what is acceptable to be posted on the website.

Carlson shared some information with Heselton regarding the participation of volunteer fire department members in the NH Retirement System. Heselton decided it was not worth pursuing at this time.

Maffei, Braid, and Heselton left the meeting at 7:30 pm.

NEW BUSINESS CONTINUED

8. The draft of the 2005 audit report was received this week. The Chairman signed the 2005 Audit Representation Letter. It is being circulated to other financial department heads as well.

9. Selectmen discussed a further engagement letter with the Mercier Group for the fiscal year audits 2006, 2007, and 2008. the Board conditioned the contract on the fact that it includes a non-funding clause, that if Mercier ceases to be the principal that the Board can reconsider, and that the contract can be terminated for any non-performance issues. With these conditions, Bolduc moved to approve the letter of engagement. Gates seconded and the vote was unanimously approved 3-0. The vote was unanimously approved and all of the Board members signed the contract.

At 8:00 pm Janice O'Brien and Jack Karcz met with the Selectmen to discuss some conservation issues. The first was to offer an update on the Glen Oakes Project. O'Brien said they have gone to a sign maker at the NH Forest Society. For a cost of under \$200 they are having a traditional sign made, that is expected to last eight to ten years. She asked if she should speak to the Road Agent about placement of the sign near Andreski Drive at the cul-de-sac, and it was suggested that he and/or Leon Holmes Jr would be helpful in that endeavor, as well as provide them with a good, safe location, for the sign.

The sign is expected to be ready at the end of July. O'Brien will also ask Guerwood and Leon for some help digging the hole for the sign post.

They have tentatively scheduled a dedication of the Glen Oakes property for Saturday August 26th at 9:00 am and asked the Selectmen to attend and participate in the dedication. Selectmen will make every effort to attend, but had trouble committing that far ahead. It was suggested the people who should be invited, and that coffee and donuts would be great. Mike Speltz will lead a hike and there will also be a GeoCash event as well. The raindate will be August 27th at the same time.

O'Brien shared with the Selectmen a proposal from West Environmental for Phase II of the wetlands study that the commission has been looking in to. The proposal included phases for an inventory, wetland evaluation, and possible further prime wetland designation on the approximate 54 wetlands in Fremont (which are greater than two acres). The total cost of the proposal is \$20,940 as outlined.

The Conservation Commission has gone on record as of their meeting on Monday night, voting to support this expenditure and are looking for the Selectmen to offer their support as well. The Board thanked O'Brien and Karcz for bringing the proposal forward.

Cordes moved that the Board of Selectmen are supporting the expenditure for those purposes and would support the use of land use funds for this purpose. Gates seconded and the vote was unanimously approved 3-0.

O'Brien then said she was working on a grant for the project which could provide up to \$8,000 in matching funds. She asked the Selectmen for a letter of support for the application, and the Board willing

FREMONT BOARD OF SELECTMEN**08 JUNE 2006**

agreed to sign such a letter. Carlson will work on a draft for signature by Monday. O'Brien said the application is due by Friday June 16th.

O'Brien and Karcz left the meeting at approximately 8:30 pm.

OLD BUSINESS CONTINUED

2. Carlson discussed with the Board several Scribner Road updates. This included a letter from Alan Swan with some engineering input from CLD. The engineer will be contacted for more information as well as a professional courtesy to discuss use of her outline for the work specified. Selectmen instructed Carlson to move ahead with contacting some engineering firms.

There were several letters from the State of NH over the past 25 years indicating to the Turners that work needed to be done on the sluiceway and on the dam structure. Repeatedly, these letters have been sent, but the State has never followed through with any enforcement action.

The Selectmen discussed at length the situation and whether the Town should proceed to just fix the damage and restore it to pre-flood condition, or what items should be addressed to be fixed. In the interest of public safety and continued operation of the dam, it would be the prudent thing to fix it properly now while it is partially apart. This will involve more money to the taxpayers, as anything beyond pre-flood restoration is not reimbursable by FEMA.

This will be brought back on next weeks agenda. The Selectmen will also ask for a few minutes next week during Department Head time with the Road Agent to regroup on this issue as well.

3. FEMA / Flooding updates:

Carlson advised the Board she would be attending the FEMA Public Assistance meeting in Barrington next Tuesday June 13th. The morning meeting conflicts with a planned Safety Committee meeting at the Town Hall. A list of additional questions was generated for that session.

In response to tax abatement questions from Tibbetts Road, Selectmen said they would address each on a case-by-case basis.

Several of the homeowners on Tibbetts Road have put a written request on file with the Town regarding their desire to be notified of any mitigation issues or projects to be proposed. These letters will all go on file. There was a lengthy discussion about the FEMA practices and options available to homeowners.

4. Selectmen further reviewed the IRS form for Lawrence Family on Glen Oakes donation. It has been reviewed by the Town's auditor and legal counsel, with still information necessary. Selectmen directed that the form be returned to Glen Oakes and ask it to be prepared by their accountant indicating exactly the purpose and why. The Board also wants to know if it is required that the Town sign the forms and if not required, why we should. The town wants to be sure that the transaction is properly represented.

5. Carlson had been advised by Town Counsel this week that no further appeal has been submitted on behalf of Torromeo/MDR regarding the most recent court decision. Attorney Ryan believes the time period for filing of an appeal is now past, and that it is possible this issue could be finally be behind us.

NEW BUSINESS CONTINUED

FREMONT BOARD OF SELECTMEN**08 JUNE 2006**

10. Selectmen reviewed the draft Fraud policy. Some changes were made and another draft will be formulated for review by the Board.

11. Carlson discussed Exeter Area Regional POD (Point of Distribution) Agreement and the meeting she attended on Tuesday night. The regional POD agreement will follow-up to the individual POD agreements currently being created. Fremont is in a POD with Brentwood and Epping. The representative to this committee will likely revert to the Emergency Management Director once a new one is appointed. The Health Officer will also be advised of the meetings as much of it deals with public health and the all-hazard emergency plan.

After review, Gates moved to authorize Chairman Cordes to sign the MOU for the Regional Document for the Exeter Region. Bolduc seconded and the vote was unanimously approved 3-0.

12. Carlson brought to the Board's attention that the Town's MSW/Recycle pickup contract expires in December 2006. There was discussion about how to proceed. Selectmen decided to ask the current contractor Carl Hussey if he is interested in an extension and what the price would be; to see what it looks like prior to deciding whether or not to put it out for bid for the next contract cycle.

NEXT WEEK

The next regular Board meeting will be held on Thursday June 15, 2006 at 6:00 pm. The Board has the following items to address that evening: meeting with Guerwood Holmes for follow-up on 77 Whittier Drive and reconstruction at Scribner Road; an appointment with Joe Gottlich; and a draft of the website posting policy.

With no further business to come before the Board, motion was made by Bolduc and seconded by Gates to adjourn the meeting at 10:30 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator